Budco

The Budco Giving Fund

Application

Application Process

Funds are awarded in May/June and October/November. Special requests will be considered throughout the year if resources allow. Organizations are eligible to receive one grant in a calendar year.

Please allow 30 days for a response from The Budco Giving Fund review committee.

Please note: materials provided with the application will not be returned.

Section I – Organizational Information

Officer(s) or Key Leadership (Name, Title and Phone Number)**:**

Mission Statement:

Programs provided by organization:

Describe the area (location in city) and individuals served (i.e., children, adults, etc):

Section II – Project or Event in Need of Funding

Amount Requested $ *(Minimum amount is $100, maximum is $500.)*

Date or dates of Program/Project:

Program/Project – One paragraph overview of Program:

(continued on reverse side)

What is the goal of the program?

_____

_____

_____

What are the objectives of the Program? (List a minimum of three)

1. _____
2. _____
3. _____

What are the measurable outcomes? (i.e., 25 children will be immunized, 10 individuals will attend a workshop, etc.)

1. _____
2. _____
3. _____

Section III – Financial Information

Income Items – List sources of income for your program/project. (You can use this page or create a budget in an Excel spreadsheet and attach.)

_____	$ _____
_____	$ _____
_____	$ _____
_____	$ _____
_____	$ _____
Total	$ _____

Expense Items – List all the expected costs of your program/project. Also, indicate which items are to be paid by the request. The Budco column should match the requested amount in Section II.

		Budco Request
_____	$ _____	$ _____
_____	$ _____	$ _____
_____	$ _____	$ _____
_____	$ _____	$ _____
_____	$ _____	$ _____
Total	$ _____	$ _____

In-kind Support – List any other support for this project such as: donated food, materials, volunteer services, prizes, etc.

_____

_____

_____

_____

Please return completed application to: **The Budco Giving Fund**, c/o HP Devco, Inc., 12541 Second Avenue, Highland Park, MI 48203. For more information, please call HP Devco for the Budco Giving Fund Administrator at **(313) 252-0353**.